

# Herbert Lipke Memorial Endowment Fund for Biology Graduate Student Travel

The Herbert Lipke Memorial Endowment Fund provides support of professional travel for Biology graduate students. Funds are awarded **only for presenting work at scientific meetings**.

**REQUIREMENTS.** The following requirements must be met in order to receive funding.

1. Funds are **ONLY** for travel to meetings at which **you present** a poster or a talk. You do not have to be sole author of the presentation.
2. You must also apply to the Graduate Student Assembly (GSA) for funds. GSA typically provides about \$400. Students must take advantage of this opportunity (if awarded) to maximize the number of students that Lipke funds can support.
3. Please consider other sources of funding such as the graduate student union (Graduate Employee Organization), conference-sponsored travel opportunities, etc.
4. You must travel in the least expensive manner and by public transportation when possible (e.g. subway vs taxi). Use student housing if available, double up in rooms, get all student discounts generally available at meetings, and pay registration fees on time to avoid late fees, etc.
5. Priority will be given to students who have not received Lipke Travel Funding previously.
6. Students must fill out all necessary pre-travel authorization documents for the University prior to applying for the Lipke funds. See: <https://www.umb.edu/controller/university-travel-approval/>
7. **Supporting Documents Needed:** Submitted abstract, abstract acceptance email (if available), and brief letter of support from your graduate advisor.

## REVIEW PROCESS AND SUGGESTIONS

1. To facilitate quick and efficient review, there are three application review periods each year: 1) April 15 deadline for conferences between June and October; 2) September 15 deadline for conferences between November and February; 3) January 15 deadline for conferences between March and May.
2. Applicants are encouraged to apply well in advance of their meeting so that they can know if they are awarded funds prior to attending the meeting and so that they can be reimbursed once they return from the meeting.

We want to continue to support the travel of all graduate students who meet the above requirements. Given the number of students now applying for these funds, the priority for funding will be travel, registration, and housing. *Per diem* or food costs will only be covered if there are sufficient funds.

The **Herbert Lipke Memorial Endowment Fund** was established in 1983 by members of the Lipke family, his friends, and colleagues to support graduate work in biology at the University of Massachusetts Boston. Herb Lipke was a Professor of Biology at UMass Boston from 1967 to 1983. An internationally known biochemist, Professor Lipke's main research was on the structure of cuticular proteins of insects. He also collaborated with scientists around the world in insect biochemistry and tropical medicine. His international research focused on the susceptibility of insects to insecticides. He worked on organic or natural methods of insect control to seek a better approach to the control of mosquitoes and tsetse flies in Africa and the Middle East. Before joining the UMass Boston faculty, Professor Lipke was a biochemist with the entomology branch of the U.S. Army Research and Development Command at Edgewood Arsenal, Maryland, in the late 1950's through the late 1960's. Before that, during World War II, he was attached to a chemical mortar battalion with the Army's Chemical Corps in North Africa and Europe. Professor Lipke also had been a visiting scientist in the Department of Zoology at Cambridge University, England in 1975-1976. He was a Fellow at the London School of Hygiene and Tropical Medicine from 1960 to 1962. He also held numerous other appointments, including fellowships with the Rockefeller Foundation, the World Health Organization, and the North Atlantic Treaty Organization.

**Please Fill Out the Application Form on the Following Page**

# THE LIPKE MEMORIAL ENDOWMENT FOR BIOLOGY GRADUATE STUDENTS

**Directions:** 1) Download and save blank pdf form, 2) completely fill in the information, 3) save as PDF and save file as: Lastname\_Firstname\_Lipke\_Grad\_Travel\_Application\_YYMMDD, and 4) email application and supporting documents (see requirement #7 on first page) to Clark Davis ([clark.davis@umb.edu](mailto:clark.davis@umb.edu)).

1) First Name

2) Last Name

3) Contact Email

4) Contact Phone

5) Contact Street Address

6) Contact City, State, Zip

8) Advisor's Name

9) Expected Date of Completion of Degree

10) Thesis/Dissertation Title (approximate)

11) **Purpose of Travel and Relevance To Your Graduate Training** [*e.g.*, identify the name, location, and dates of the meeting, and the relevance of this meeting to your training]:

12) Budget and Budget Justification [provide details such as the number of days, rates, and how you derived the estimates (e.g. Expedia, university per diem, etc)]

Lodging

Lodging Justification

Meals

Meals Justification

Registration

Registration Justification

Travel

Travel Justification

Other

Other Justification

Total

13) Have you applied for other funding to support funding this travel (We require that you apply to GSA and other sources)?

13b) Please identify those other sources of funding.

14) Please include 1 or 2 brief supporting letters from faculty members familiar with your work (submitted separate) . Please list names.

15) Have you ever received a Lipke Award? Check a box.

Yes

No

15b) If so, when? (Example 5/15/22)

Date Received Lipke