

Contracts Update

F&A Meeting
3/10/2026

A&F Website Update

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Presentations

Administration & Finance

Finance Advisory Meeting: The F&A meeting brings A&F Finance staff together with Business Managers, Assistant Deans and other departmental staff involved in the financial operations of the university to inform, educate and discuss current issues and events.

Next Meeting:

Tuesday, August 12, 2025@ 1:00 – 2:30 p.m.
Chancellor's Conference Room & via Zoom

Agenda 2025

May 13, 2025



April 8, 2025



March 11, 2025



****F&A Agendas and slides will continue to be updated starting 4/14, and all meetings from December will be uploaded.**

Major Bids, Faculty Assessment System



The Faculty Assessment Committee will review first round proposals and suggest finalists on 3/26.

Thank you to our evaluators:

- Kyle Banoey
- Katie Bates
- Rafael Jaen
- Toby Lau (UPST Strategic Sourcing Team)
- Anthony Manibusan
- Lee Moua
- Andrew Perumal
- Karen Ricciardi
- Rajini Srikanth
- Lucia Silva Gao
- Kenneth F Taylor
- Alexander Therkelsen (UPST Strategic Sourcing Team)
- Jamie Tull
- Janette White

Create Cost Savings: *Address Scope Creep Now*

Usage

- Are we actively using all services included in this contract?
- Which features or services have **not been used in the past 6-12 months?**
- Would operations be significantly impacted if this service were reduced?



Licenses & Access

- How many licenses/seats do we pay for vs. how many are actively used?
- Are there inactive users or licenses assigned to former staff?
- Could we reduce the number of licenses or move to a smaller tier?

Service Level

- Are we paying for **premium support or service levels** we rarely use?
- Would a standard service level meet our needs for a specified time?

Add-Ons & Extras

- Are we paying for optional features, modules, or integrations we don't use?
- Do any services **duplicate tools already available on campus?**

Capacity & Scope

- Are we paying for storage, capacity, or usage levels above what we actually use?
- Have our needs changed since the contract was signed?

Renewal Check

- Before renewal: **Can we reduce licenses, remove add-ons, or downgrade service levels?**
- Is the **current scope still necessary** for our department?

Revenue Highlight



*****Please contact Chloe Kondakci for inquiries.***



Revenue Highlight



What are *Access programs*?

Access programs are offered campus-wide or on a course-by-course basis. Here's how they work: All required course materials are provided to students on or before the first day of class. In most cases, materials are provided digitally inside the campus learning management system (LMS), offering students maximum convenience.

In addition to convenience, these programs improve course material affordability. Students pay for the course materials via a course fee applied after the add/drop period, and opting out of the program is easy. The core mission of both programs is to ensure all students have the necessary resources to succeed in higher education from day one.

*****Please contact Chloe Kondakci for inquiries.***

Revenue Highlight



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